**STATEMENT OF PURPOSE OF FOOTSCRAY RUGBY UNION CLUB INC.**

**(1984)**

The purpose of the FOOTSCRAY RUGBY UNION CLUB INC. shall be:

1. to develop, foster and promote Rugby Union Football in the Footscray district and any other area as may be determined.
2. to take part in any other amateur sport as decided by members at a General Meeting.

**STATEMENT OF RULES OF FOOTSCRAY RUGBY UNION CLUB INC.**

**(1996)**

1. **NAME**

The name of the Association shall be "Footscray Rugby Union Club Inc. (hereafter called "the Association"). It affiliates with the Victorian Rugby Union Inc and adopts the laws of the game and rules as to professionalism as laid down by that body.

1. **INTERPRETATION**
   1. Words or expressions contained in these rules shall be interpreted in accordance with the provisions of the Associations Incorporation Act 1981 (hereafter call "the Act") and the Acts Interpretation Act 1958 as in force from time to time.
2. **MEMBERSHIP**
   1. The members of the Association shall be financial members of the Footscray Rugby Union Club Inc., Life Members and those persons whom the Management Committee shall see fit to elect to Association Membership, after they have been duly nominated by a financial member of the Association.
   2. An applicant for admission into the Association, by giving his/her name and address, together with his/her subscription to the Secretary shall be duly constituted a member of same and shall have all rights of membership till the day after the Annual General Meeting next ensuing.
   3. Any application to become a member of the Association may be refused by the Management Committee and further, any member may be expelled from the Association by the aforesaid Committee. Both decisions must be passed by a two­ third majority of members of the Committee.
   4. The Secretary shall enter the name, address and date of membership of the applicant in the register kept for that purpose.
   5. Annual subscriptions for membership shall be fixed from year to year at the Annual General Meeting. Subscriptions shall become due on the day following the Annual General Meeting.
   6. Social Members shall be admitted with full voting rights however said members shall not take an active part in any sporting side representing the Association.
   7. The Management Committee shall grant Honorary Membership of the Association as it deems fit. Honorary members shall be admitted without any voting power and shall not be eligible for selection in Association sporting teams.
   8. The rights, privileges and obligations of a member of the Association are not capable of being transferred and will terminate upon the cessation of his/her membership.
   9. Every person becoming a member of the Association shall not, by reason only of their membership, be or become personally liable for any debt incurred by the Association or it's representatives the Management Committee.
   10. A member of the Association may resign his/her membership by notifying the Secretary in writing who shall record the date of resignation in the register.
3. **REGISTER OF MEMBERS**

The Secretary shall keep and maintain a register of members in which shall be entered the full name and address and date of membership of each member and the register shall be available for inspection by members, upon request to the Public Officer.

1. **LIFE MEMBERS**
   1. Life members of the Association may be appointed at any Annual General Meeting of members by a majority decision of the meeting. Nominations should be presented in writing at least seven days before the Annual General Meeting for approval by the Executive of the Club prior to their presentation.
   2. Not more than one Life Member shall be elected annually.
   3. very such Life Member shall be entitled to vote at all General Meetings of the Association, but at no other meetings unless otherwise qualified thereat.
2. **OFFICIALS**
3. The officials of the Association, each of whom shall hold office until his successor is appointed, or until his seat is declared vacant, shall consist of Patron, President, six Vice Presidents, Hon. Secretary, Hon. Treasurer, Hon. Assistant Secretary, Hon. Assistant Treasurer, Coach or Coaches, Selection Committee, Two Auditors, Four Delegates to the Victorian Rugby Union's Council meetings and Life Members who may be appointed as herein provided. All officials of the association, excepting Life Members, shall retire and stand for office annually.
4. Any official of the Association may be removed from office by a two-third majority present at a General Meeting especially convened for that purpose.
5. The Hon. Secretary or his deputy shall be ex-officio of all Committees with the exception of the Selection Committee. The Secretary shall have the power to appoint a proxy for all meetings.
6. In the event of any official relinquishing office the Management Committee shall have the power to fill the vacancy.
7. The President shall be appointed Public Officer by the Management Committee unless otherwise precluded by the Act, whereupon the said Committee shall appoint the Public Officer from the remaining members of the Executive of the Association.
8. **MANAGEMENT COMMITTEE**
   1. The Committee shall have the entire management of the income and funds of the Association and all other affairs thereof, and for these purposes the members of the Association for the time being shall be deemed to have constituted the Management Committee for the time being, their agents.
   2. The Management Committee, subject to these rules and the regulations of the Act, has the power to perform all such acts as appear to the Committee to be essential for the proper management of the affairs of the Association.
9. The Management Committee of the Association, elected at the Annual General Meeting, shall consist of President, six Vice Presidents, Hon. Secretary, Assistant Secretary, Treasurer and Assistant Treasurer, Social Manager and Assistant Social Manager.
10. The Management Committee shall have the power to fill any vacancy or vacancies occurring in the Management Committee.
11. Any financial member shall be deemed eligible to sit on any committee or committees if nominated and elected.
12. If any member of the Committee shall absent himself/herself for two consecutive meetings without reasonable excuse, his/her seat shall be declared vacant.
13. The Management Committee shall meet at least once a month, as decided by members at the preceding meeting.
14. The minute books and correspondence of the Association shall be available for perusal to any member of the Management Committee whilst the said Committee is not in session, and at the discretion of the Chairman during the course of the meeting. Said books are not to be removed from the Secretary's possession without the permission of the Committee.
15. **ELECTIONS**
16. Nominations of candidates for election as officers of the Association or as Management Committee members shall be made in writing to the Secretary prior to the commencement of the Annual General Meeting and must be endorsed by the candidate.
17. If the number of nominations received is equal to the number of vacant positions, the persons nominated shall be deemed to have been elected.
18. If insufficient written nominations are received to fill Committee positions, the candidates nominated shall be deemed to be elected and any positions remaining vacant may be filled by the Management Committee as and when it deems fit.
19. If the number of nominations exceeds the number of vacancies to be filled a ballot shall be held.
20. The ballot for election of officers at the Annual General Meeting shall be held as the President or his Deputy directs.
21. **MEETINGS**
    1. The Annual General Meeting shall be held not later than 16th November, the date and place of holding to be displayed in the Clubrooms at least fourteen days prior to the meeting.
    2. The ordinary business to be transacted at the Annual General Meeting shall be:
       1. the confirmation of minutes of the preceding Annual General Meeting and any Special General Meeting held since;
       2. the consideration and adoption of the Annual Report;
       3. the consideration and adoption of the Hon. Treasurer's Financial Statement to be submitted by the Association in accordance with the Act;
       4. to elect a Patron and members of the Management Committee for the ensuing year;
       5. to deal with any business as may be submitted in writing to the Secretary prior to the meeting.
    3. Special General Meetings may be convened by the Hon. Secretary either under the direction of the Management Committee or on receiving a requisition to the effect, signed by ten financial members of the Association. Notice of such meetings shall state the business of the meeting to be transacted and said meeting to be held within fourteen days of receipt of notice.
22. At all General Meetings the President shall take the Chair, in his absence, the Secretary and in his absence the Treasurer; in their absence, the meeting shall elect a Chairman.
23. Any decision or ruling of the Chairman may be dissented from and over-ruled by a majority of voters present, but the motion to dissent from the Chairman's ruling shall not be spoken to, except by the dissentient who shall be limited to five minutes, and the Chairman shall step down during the debate.
24. The voting at all Meetings, in all cases, excepting that of election of officers, shall be by a show of hands which shall be conclusive on the declaration of the result by the Chairman, unless a vote by ballot be immediately thereafter demanded.
25. The Chairman of any meeting, whether of the Association or Committee shall have his/her own as well as a casting vote.
26. No business shall take place unless a quorum of fifteen members is present for any General Meeting or five members for any Committee Meeting.
27. The Chairman of any meeting at which a quorum is present may, with the meeting's consent, adjourn the meeting from time to time and place to place until any unfinished business is dealt with.
28. **PRESIDENT**
    1. The President shall in all official relations of the Association take precedence over all members. He/She shall sign all such documents the Committee may desire.
    2. The President or his deputy shall conduct annual elections. Two or more scrutineers shall be chosen by the President or his deputy to assist in making up the poll.
29. **SECRETARY**
    1. The Secretary shall keep all secretarial books. He shall also conduct the correspondence of the Association and keep copies of all business of the Association.
    2. The Secretary shall have control of all property of the Association and shall make available all books and documents under his control for inspection by members.
    3. The Secretary shall be responsible for the duties of the Assistant Secretary.
    4. Minutes of attendance and proceedings of every meeting of the Association shall be taken during it's progress by the Assistant Secretary.
    5. All monies received by the Secretary shall be paid to the Treasurer forthwith.
30. **TREASURER**
    1. The Treasurer shall be responsible for paying into the Association's books all monies received and shall present passbooks and balance sheet of the Association's finances at each Committee meeting when requested.
    2. The financial year shall commence on 1st November and the Association's books will close on 31st October.
    3. The Treasurer shall be responsible for the duties of the Assistant Treasurer.
    4. The Treasurer shall keep all financial books and shall make them available for inspection by members.
    5. The Treasurer shall have charge of petty cash, the amount to be decided by the Management Committee.
31. **FUNDS**
    1. The funds of the Association shall be derived from annual subscriptions, donations and such other sources as the Committee determines.
    2. The funds and assets of the Association shall be disposed of or invested according to the directions of a General Meeting or, failing such direction, according to the direction of the Management Committee and the funds and assets shall be in the name of the Footscray Rugby Union Club Inc. The President of the Club, the Hon. Secretary, and the Hon. Treasurer jointly, or any two or anyone of the aforementioned with one other member of the Committee authorized by a meeting of the Management Committee, shall be empowered to sign cheques on the Association's behalf, such assets to be used for the furtherance of amateur sport(s) decided by members at a General Meeting.
32. Honorariums or donations shall not be granted except as decided by the Management Committee.
33. Books of any Sub-Committee dealing with Association affairs which entail the handling of money or equipment shall be open for inspection by the President, Secretary or Treasurer of the Association at all times. If, in their opinion, activities of the Sub-Committee warrant it, they may call a meeting of the Management Committee of the Association together with the Sub-Committee. The Chairman of the Management Committee shall have precedence to the Chair at all such meetings and he shall have a deliberative as well as a casting vote. In the event of a deadlock or for any other reason the Management Committee shall have the power to suspend the activities of the Sub-Committee and may call a Special General Meeting of the Association to deal with the matter or business. All decisions or resolutions shall not be carried unless with the consent of two-third majority of voters present.

All monies and equipment handled by the Sub-Committee can only be used or liquidated by the Management Committee with the consent of a two-thirds majority at a Special General Meeting

1. **COMMON SEAL**
   1. The Common Seal of the Association shall be kept in the custody of the Secretary.
   2. The Common Seal shall not be affixed to any document except by the authority of the Committee.
   3. The affixing of the Common Seal shall be attested to by the signatures of either the President and Public Officer or the President as Public Officer and one other member of the Executive of the Association.
2. **ALTERATIONS**
   1. The Statements of Purpose or Rules of the Association shall not be altered except in accordance with the Act.
   2. Notice of Resolution to be proposed at any General Meeting to add, rescind or amend the Statements of Purpose or Rules must be given in writing, together with the proposer and seconder, at least fourteen days prior to the date of said meeting. No resolution shall be carried unless with the consent of three-quarters of the members in attendance.
3. **DISSOLUTION CLAUSE**
4. In the event of the Association being disbanded, the assets and property of the Association after payment of all just debts and liabilities shall not be distributed to members but shall be paid to the Victorian Rugby Union Inc. for the promotion and development of Rugby Union within the State of Victoria.
5. In the event of the Association seeking to amalgamate with any other Association or Affiliated Body of the Victorian Rugby Union Inc. and the consent to such amalgamation having been first obtained from the Victorian Rugby Union Inc.then the assets and property of the Association after payment of all just debts and liabilities, shall be merged with the assets and property of the other Association or Affiliated Body.
6. **SELECTION COMMITTEE**

The Selection Committee shall consist of the duly appointed Coach and a minimum of two other members as decided by the Management Committee

1. **COACH**

The Management Committee shall be empowered to appoint playing or non-playing Coach or Coaches from year to year. Such appointments must be made by two-third majority.